

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

May 28, 2019

CALENDAR

May	28	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
May	28	immediately following	Executive Session, J.C. Rice Educational Services Center
May	28	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
June	11	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
June	25	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
July	9	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
July	23	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

- A. CALL TO ORDER
- B. THE ELKHART PROMISE
- C. INVITATION TO SPEAK PROTOCOL
- D. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
Memorial High School
Central High School

- E. MINUTES
May 14, 2019 – Public Work Session
May 14, 2019 – Regular Board Meeting

- F. TREASURER'S REPORT

Consideration of Claims

Gift Acceptance - The administration recommends Board acceptance with appreciation of recent donations made to Elkhart Community Schools.

Financial Report – January 1, 2019 – April 30, 2019

Extra-Curricular Purchases - The Business Office seeks Board approval of extra-curricular purchase requests.

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

Insurance Update

Common School Fund Loan – The Business Office recommends approval to apply for an advance from the Indiana Department of Education.

G. NEW BUSINESS

2019–2020 School Calendar – The administration presents the revised 2019-2020 School Calendar for approval.

Elementary Technology Curriculum – The administration presents the recommendation for the Elementary Technology Curriculum for approval.

Alternative Education Update

Grants – The administration seeks Board approval for the submission of grants as recommended by the administration.

Overnight Trip Request - The administration seeks Board approval of overnight trip requests.

H. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

I. INFORMATION AND PROPOSALS

From Audience

Brandi Fonte – ECS Need & Resource Help Site

From Superintendent and Staff

From Board

J. ADJOURNMENT

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

May 14, 2019

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at 5:30 p.m.

Place/Time

Board Members Present:	Douglas K. Weaver Kellie L. Mullins Carolyn R. Morris	Babette S. Boling Susan C. Daiber Rodney J. Dale Roscoe L. Enfield, Jr.
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Roll Call

ECS Personnel Present:	Tony England Dawn McGrath	Steven Thalheimer Doug Thorne Cheryl Waggoner
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The Board heard a presentation from Tony England, Assistant Superintendent of Student Services, and Dawn McGrath, Director of Special Services on potential change to alternative services in conjunction with Bashor. The Board reviewed agenda items for the regular meeting.

Topics Discussed

The meeting adjourned at approximately 6:05 p.m.

Adjournment

APPROVED:

Signatures

Douglas K. Weaver, President

Babette S. Boling, Member

Kellie L. Mullins, Vice President

Susan C. Daiber, Member

Carolyn R. Morris, Secretary

Rodney J. Dale, Member

Roscoe L. Enfield, Jr., Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
May 14, 2019

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at 7:00 p.m.

Place/Time

Board Members Present:	Douglas K. Weaver Kellie L. Mullins Carolyn R. Morris	Babette S. Boling Susan C. Daiber Rodney J. Dale Roscoe L. Enfield, Jr.
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Roll Call

President Doug Weaver called the regular meeting of the Board of School Trustees to order.

Call to Order

Board member, Susan Daiber, recited the Elkhart Promise.

The Elkhart Promise

Mr. Weaver discussed the invitation to speak protocol.

Superintendent’s Student Advisory Council (SSAC) representatives from both high schools introduced themselves: Khari Williams, a senior from Central High School (CHS) and Brian Ketchum, a senior from Memorial High School (MHS). Mr. Ketcham reported Spring sports are underway with girls track having an NLC record of 6-1 and a second place finish in the conference. The team features NLC champions Morgan Dyer in the 1600 meter and 3200 meter, Tianna Roundtree in discus, and Laila Nagy in the 400 meter run. The boys track team is undefeated this season and will compete in Goshen at the sectional meet, where they will begin their run for a state title. In softball, the girls set a school record with 16 home runs, and the season isn’t over. Baseball, lacrosse and the unified track teams are all underway. The athletic department is hosting the annual free IHSAA physical night on May 29th with support from OSMC. Ms. Williams reported on the following for Central: the wind ensemble and symphonic orchestra both received gold ratings with distinction at the Indiana State School Music Award (ISSMA) qualifying competition. The music department has received the All-Music Award, one of only 14 schools in the state. Year-end concerts are coming up. The Congressional Art Show awards were presented at a reception at the South Bend International Airport. The top 10 students were awarded certificates by Congresswoman Jackie Walorski. Central was the only school with two students in the top 10: sophomore Morgan Hunt earned 3rd place and sophomore, Karina Gonzalez, earned 6th place.

SSAC Representatives

Julie Tyrakowski, math teacher at Memorial, introduced the recent winners of the Elkhart Community Schools Elementary Spelling Bee. Five schools competed: Mary Beck, Feeser, Hawthorne, Monger and Pinewood. Team winners were: First place – Hawthorne coached by Shalynn Tinkel, members Lucero Rodriguez, Jasmin Velazquez, Imanol Alvarez, Ryan Acevedo, Julia Renon, Kendra Castillo; Second place – Feeser coached by Kelly Brown, members Michael Henderson, Romeo Huynh-Brown, Peyton Shanholt, Danny Bolen, and, Third place – coached by Michelle McClintic, members Paola Becerra, Jacob Bennett, Jack Ezzell, Jake Bahbah, Monte Kristoff. Individual competition winners were: First place was Jacob Bennett, second place was Monte Kristoff, and third place Sha’Asia Kelly from Beck. Ms. Tyrakowski noted that Monte and Jacob battled it out for 21 rounds.

Student
Recognition

Traci Pankratz, language arts teacher, introduced recent winners of the SkillsUSA state competition. SkillsUSA is a Career and Technical Student Organization promoting career technical education to help students build skills for entering the workforce through events and competitions. Students compete in their programs at the local, regional, state, and national levels and can win scholarship money for further education and tools for their career. Regional competition was hosted by the Elkhart Area Career Center (EACC). Approximately 90 EACC students from 18 different programs advanced to the state level. At state, Elkhart won 9 gold medals, 9 silver medals, and 20 bronze medals from 16 different competitions. Nine students are headed to the National competition in Louisville in late June. Winners present include: for dental, Alexis Miller, \$4,600 to Ivy Tech; for collision repair, Breyden Rodgers, \$30,000 (multiple schools), ProSpot Welder and other tools; and for marine service technology: Ty Gortney, \$32,000 (multiple schools) and Snap-On tools.

Student
Recognition

By unanimous action, the Board approved the following minutes:
April 23, 2019 – Public Work Session
April 23, 2019 – Regular Board Meeting

Approval of
Minutes

By unanimous action, the Board approved payment of claims totaling \$5,951,001.93 as shown on the May 14, 2019, claims listing. (Codified File 1819-149)

Payment of
Claims

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$500 from Al-Ex, Inc. in support of the ElkLogics robotics team; \$500 from Kohl’s to Central for supplies for the Dance Marathon Club; \$500 from OBESCO, Inc. to purchase equipment for the ECS lacrosse team; \$2,540.06 from Culver’s Restaurant of Elkhart to the EACC small engine/ag mechanics FFA program to purchase FFA jackets and assist with contest fees and expenses; and \$500 from Hart Plastics and \$500 from Heartland RV to Memorial for the volleyball program.

Gift Acceptance

By unanimous action, the Board authorized the submittal of a Waiver for Implementation of Protected Taxes to the Department of Local Government Finance. (Codified File 1819-150)

Waiver

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1819-151)

Fundraisers

The Board was presented proposed revisions to Administrative Regulation GDBA-10 – Miscellaneous Position Pay Schedule, as initially presented at the April 23rd regular meeting.

Administrative
Regulation
GDBA-10

The Board was presented proposed revisions to Administrative Regulation IGBB-1 – Elkhart Community Schools High Ability Identification Procedure and Application Form, initially presented at the April 23rd regular meeting.

Administrative
Regulation
IGBB-1

By unanimous action, the Board approved additional revisions to Board Policy 5112 – Entrance Requirements, as initially presented at the April 23rd regular meeting.

Board Policy
5112

The Board was presented additional revisions to Administrative Regulation JEA – School Admissions, initially presented at the April 23rd regular meeting.

Administrative
Regulation JEA

The Board was presented a reversal of the request for deletion of Administrative Regulation JEA-1 – Elkhart Community Schools Kindergarten Early Entrance Procedure and Application Form, due to recent changes in law and presents additional revisions.

Administrative
Regulation
JEA-1

The Board was presented proposed revisions to Administrative Regulation JFC-(1) – Guidelines for Good School Order, as initially presented at the April 23rd regular meeting. After lengthy conversation, it was determined further discussion is necessary.

Administrative
Regulation
JFC-(1)

The Board was presented proposed revisions to Administrative Regulation JFC-(2) – Rules for Student Conduct, as initially presented at the April 23rd regular meeting.

Administrative
Regulation
JFC-(2)

By unanimous action, the Board approved the recommendation to appoint Cyd Sunday to a four-year term through June 2023, to the Bristol Public Library Board. (Codified File 1819-152)

Bristol Library
Appointment

By unanimous action, the Board submission of the following grants: 2019 CTE Summer Expansion Grant to the Indiana Department of Education from the EACC in the amount of \$35,000; a Wildlife Habitat cost-share program grant to the Division of Fish and Wildlife from ACCCELL in the amount of \$1,000; a Bullying Prevention from Safe Haven/Indiana Criminal Justice Institute from Student Services in the amount of \$49,837; One Book, One School grant to Dollar General grant from Beck in the amount of \$4,000; and Perkins grant to the Department of Education/Department of Workforce Development from the EACC in the amount of \$714,775.40. (Codified File 1819-153)

Grant
Submission

By unanimous action, the Board approved the following overnight trip requests: 15 EACC students to travel to Louisville, KY on June 24-29, to compete in the SkillsUSA national competition; Central orchestra students to travel to New York City on April 5-9, 2020 to perform and a cultural experience; 40-50 Memorial orchestra students to travel to Orland, FL on April 5-10, 2020 to perform at Universal Studios; and 100 Memorial marching band students to travel to Orlando, FL on April 6-11, 2020, to perform at Disney World.

Overnight Trip
Requests

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the May 14, 2019 listings. (Codified File 1819-154)

Conference
Leave Requests

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel
Report

An agreement regarding professional development for a certified staff member. (Codified Files 1819-155)

Consent
Agreement

Retirement of the following three (3) certified staff members effective on the end of the 2018-2019 school year, with years of service in parenthesis:

Certified
Retirements

- Linda Kloess - intervention at Woodland, (16)
- Ruth Murphy - intervention at Roosevelt, (20)
- Jacalyn O'Hara - business at EACC, (29)

Resignation of the following five (5) certified staff members effective 6/6/19:

Certified
Resignations

- Hannah Beachey - special education at Beardsley
- Raymond Collins - public safety at EACC
- Sean Cook - music at Central
- Tiara Corkins - grade 3 at Hawthorne
- Molly Kellner - music at Memorial

<p>Employment of the following seven (7) classified employees who have successfully completed their probationary period on dates indicated:</p>	<p>Classified Employment</p>
<p>Tiffany Kleitz - paraprofessional at Elkhart Academy, 5/8/19 Laura Kusnierek - paraprofessional at Riverview, 4/26/19 Benjamin Perkins - custodian at Pierre Moran, 5/8/19 Nichole Schrock - paraprofessional at Riverview, 4/29/19 Mark Sharp - custodian at Building Services, 4/26/19 Zach Storm - mechanic at Transportation, 5/3/19 Stacy Swoverland - food service at Hawthorne, 5/8/19</p>	
<p>Resignation of the following twelve (12) classified employees effective on the dates indicated:</p>	<p>Classified Resignations</p>
<p>Yoselin Antonio - food service at West Side, 5/10/19 Rebecca Bender - custodian at West Side, 4/17/19 Julia Engel - registered nurse at West Side, 6/7/19 Jessica Getter - food service at Pierre Moran, 4/24/19 Cathy Kruszewski - secretary at West Side, 5/23/19 Cheyenne Magyar - bus helper at Transportation, 4/18/19 Victoria Marian-Amariutei - paraprofessional at Bristol, 4/26/19 LB Hannah McDonald - paraprofessional at Feeser, 6/6/19 Amanda O'Brien - accountant at ESC, 5/2/19 Mindi Trotter - paraprofessional at Daly, 6/6/19 Hailey Vinsant - food service at Bristol, 5/3/19 Tamar Wilson - paraprofessional at Hawthorne, 5/2/19</p>	
<p>Retirement of the following three (3) classified employees effective on the dates indicated, with years of service in parenthesis:</p>	<p>Classified Retirement</p>
<p>Roberta Ellison - technical assistant at Roosevelt, 6/6/19 (16) Pammy Reid - paraprofessional at Pinewood, 6/6/19 (17) Darlyn Smale - secretary at West Side, 6/26/19 (21)</p>	
<p>Leave for classified employee, Denise Snider, food service at Woodland, beginning 3/26/19 and ending 6/6/19.</p>	<p>Classified Leave</p>
<p>Termination of classified employee, Tiffany Caceres, food service at Central, in accordance with Board Policy 3139.01S effective 5/14/19.</p>	<p>Classified Termination</p>
<p>Heard from an audience member asking for a picnic table and to install a flag pole for transportation department area. Also, asked about the possibility of renaming an area of the road to 'Buster Blvd.'</p>	<p>From the Audience</p>
<p>Board member, Susan Daiber, spoke regarding appreciation of education and thanking staff for their determination.</p>	<p>From the Board</p>

Board president, Doug Weaver, thanked those responsible for the dedication of the learning commons at Hawthorne. Ashley Molyneaux, executive director of the Elkhart Education Foundation (EEF), noted the \$10,000 donation from Adriana Trigiani for scholarships to the EEF's Summerscape program and the final two elementary schools will receive their learning commons transformations this summer.

The meeting adjourned at approximately 7:45 p.m.

APPROVED:

Douglas K. Weaver, President

Kellie L. Mullins, Vice President

Carolyn R. Morris, Secretary

Babette S. Boling, Member

Susan C. Daiber, Member

Rodney J. Dale, Member

Roscoe L. Enfield, Jr., Member

From the Board

Adjournment

Signatures



ELKHART CENTRAL HIGH SCHOOL

ELKHART
COMMUNITY SCHOOLS

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Brian Buckley
Elkhart Central Athletic Department

RE: Donation Approval

A donation in the amount of \$700.00 has been given to the Elkhart Central High School cross country team from George and Megan Hiland.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. and Mrs. George Hiland
23388 Greenleaf Blvd.
Elkhart, IN 46514



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept a cash donation in the amount of \$500.00 from Centier Bank, Elkhart, Indiana. The funds will be used for the Thought Leadership Conference and staff, student and community intercultural experiences that provide professional development and academic enrichment, as well as expand the value of diversity and inclusion in schools, community, and among all employees.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Centier Bank
Sheila Sieradzki
303 County Road 17 Elkhart, IN 46516
255 E. Day Rd. Mishawaka, IN 46545



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept in kind donations in the amount of \$3000.00 from The SOURCE, Elkhart, Indiana. The funds will be used for the Thought Leadership Conference and staff, student and community intercultural experiences that provide professional development and academic enrichment, as well as expand the value of diversity and inclusion in schools, community, and among all employees.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

The SOURCE – Elkhart County’s System of Care
Dr. Bonita Raines
Hosted by Oaklawn
2600 Oakland Avenue
Elkhart IN 46517



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept a cash donation in the amount of \$500.00 from Bowen Center, Warsaw, Indiana. The funds will be used for the Thought Leadership Conference and staff, student and community intercultural experiences that provide professional development and academic enrichment, as well as expand the value of diversity and inclusion in schools, community, and among all employees.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Julie Kelch

The Otis R. Bowen Center
PO Box 497
Warsaw, IN 46581



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept a in kind donations in the amount of \$1500.00 from Macy's Bloomingdales, Grand Rapids, Michigan. The funds will be used for the Thought Leadership Conference and staff, student and community intercultural experiences that provide professional development and academic enrichment, as well as expand the value of diversity and inclusion in schools, community, and among all employees.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Macy's Bloomingdales
Kerrie Falconer
3165 28th St SE,
Kentwood, MI 49512



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept a cash donation in the amount of \$1000.00 from LHD Benefit Advisors, Indianapolis, Indiana. The funds will be used for the Thought Leadership Conference and staff, student and community intercultural experiences that provide professional development and academic enrichment, as well as expand the value of diversity and inclusion in schools, community, and among all employees.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

LHD Benefit Advisors, LLC
250 W. 96th Street, Suite 350
Indianapolis, Indiana 46260



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept a cash donation in the amount of \$1000.00 from Intercultural Relations Group, Elkhart, Indiana. The funds will be used for the Inclusive Excellence Awards for two scholarships and academic achievement at \$500.00 each. The students practice inclusion in schools, community, and among their peers.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Intercultural Relations Group
Tessa R. Sutton
54886 Shorelane W.
Elkhart, IN 46514



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept a in kind donations in the amount of \$1500.00 from Indiana University Elkhart/South Bend, South Bend, Indiana. The in kind included building and classroom use for the for the Thought Leadership Conference and for staff, student and community intercultural experiences that provide professional development and academic enrichment, as well as expand the value of diversity and inclusion in schools, community, and among all employees.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Indiana University of South Bend - Elkhart
Connie Miller-Petersen
1700 Mishawaka Ave.
Box 7111
South Bend IN 46634



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept a in kind donations in the amount of \$1500.00 from Indiana Tech, Elkhart, Indiana. The funds will be used for the Thought Leadership Conference and staff, student and community intercultural experiences that provide professional development and academic enrichment, as well as expand the value of diversity and inclusion in schools, community, and among all employees.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Indiana Tech
Sara Briggs
3333 Middlebury St.
Elkhart, IN 46516



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept a in kind donations in the amount of \$2500.00 from The Greater Elkhart Chamber of Commerce, Indiana. The in kind included building and classroom use for the for the Thought Leadership Conference and for staff, student and community intercultural experiences that provide professional development and academic enrichment, as well as expand the value of diversity and inclusion in schools, community, and among all employees.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Greater Elkhart Chamber of Commerce
Levon Johnson, CEO
418 S. Main Street
Elkhart, IN 46516



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept in kind donations in the amount of \$1500.00 from Bowen Center, Warsaw, Indiana. The funds will be used for the Thought Leadership Conference and staff, student and community intercultural experiences that provide professional development and academic enrichment, as well as expand the value of diversity and inclusion in schools, community, and among all employees.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Elkhart County, Indiana Visitor Center
Diane Lawson
219 Caravan Dr,
Elkhart, IN 46514



STUDENT SERVICES

PHONE: 574-262-5540

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 21, 2019

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Tessa Sutton

RE: Donation Approval

I am requesting the School Board to accept a in kind donations in the amount of \$1500.00 from The City of Elkhart, Indiana. The in kind included building and classroom use at the Lerner Theater for the for the Thought Leadership Conference and for staff, student and community intercultural experiences that provide professional development and academic enrichment, as well as expand the value of diversity and inclusion in schools, community, and among all employees.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

City of Elkhart
Mayor Tim Neese
201 Second Street
Elkhart, IN 46516

Lerner Theatre
Michelle Frank
410 S. Main Street
Elkhart, IN 46516



BUSINESS OFFICE

PHONE: 574-262-5563



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 23,2019
TO: Dr. Thalheimer
Board of School Trustees
FROM: Kevin Scott
RE: Donation Approval

The following donation of \$25,000 was made to Elkhart Community Schools for Elkhart School Facilities Renovations.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

The Rex and Alice Martin Foundation
1516 Middlebury St.
Elkhart, IN 46516



ELKHART MEMORIAL HIGH SCHOOL
2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 15, 2019
TO: Dr. Steve Thalheimer
Board of School Trustees
RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$500.00 for the Memorial volleyball program. This donation will go towards lodging, food, and transportation costs for varsity overnight tourneys, team posters, and senior banners as well as other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

ASA Electronics
2602 Marina Drive
Elkhart, IN 46514

ACCOUNT BALANCES/INVESTMENT DETAIL

April 2019

PETTY CASH	\$	500.00
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GENERAL ACCOUNTS:

Lake City Bank – Deposit Account		9,135,936.07
Lake City Bank – Accounts Payable		(500,041.44)
Lake City Bank – Merchant Account		-
Teachers Credit Union		2,937,793.45
BMO Harris Bank (UMR insurance)		407,420.00

SCHOOL LUNCH ACCOUNTS:

Lake City Bank – Prepaid Lunch		164,461.85
Change Fund		2,010.00

TEXTBOOK RENTAL ACCOUNTS:

Chase Bank		3,171,979.28
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PAYROLL ACCOUNTS:

Lake City Bank – Payroll Account		(398,497.59)
Lake City Bank – Flex Account		68,521.16

INVESTMENTS:

Certificate of Deposit		-
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	\$	14,990,082.78
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BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. STEVEN THALHEIMER
BOARD OF SCHOOL TRUSTEES**

FROM: KEVIN SCOTT

DATE: MAY 22, 2019

SUBJECT/ EXTRA CURRICULAR PURCHASE

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
West Side Creative Dramatics Extra Curricular Account	Showkit for School House Rock Live Jr.	\$977.20

101 S. Nappanee St.
Elkhart, IN 46514

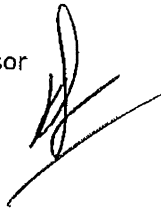
May 9, 2019

To Whom It May Concern:

West Side Creative Dramatics is requesting to use \$977.20 from our extracurricular account in order to purchase a showkit for *School House Rock Live Jr.*. This show would be performed November 13 and November 15. The fund would pay for student scripts, cds for performance, director score, digital scripts, and a choreography DVD. If you have any questions, please do not hesitate to contact me at 574-295-4815 or srappatta@elkhart.k12.in.us. Thank you for your time and consideration.

Thank you,

Stephanie Rappatta
Creative Dramatics Sponsor
West Side Middle School

A handwritten signature in black ink, appearing to be 'SR', with a long horizontal stroke underneath.



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. STEVEN THALHEIMER
BOARD OF SCHOOL TRUSTEES**

FROM: KEVIN SCOTT

DATE: MAY 22, 2019

SUBJECT/ EXTRA CURRICULAR PURCHASE

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:


SCHOOL/ACCOUNT	ITEM	AMOUNT
West Side Middle School Volleyball Account	Volleyball Uniforms 7 th and 8 th Grade	\$1,335.00



WEST SIDE MIDDLE SCHOOL
101 SOUTH NAPPANEE STREET • ELKHART, IN 46514
PHONE: 574-295-4815



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

To: Dr. Thalheimer
From: Derrick Thomas / Kristie Stutsman 
Date: May 16, 2019
Re: Approval for Purchase of Volleyball Uniforms

West Side Middle School is requesting approval to purchase volleyball uniforms for the volleyball team from the volleyball account. The cost of the uniforms is \$1335. The uniforms will be for the 7th and 8th grade volleyball team.

The uniforms are being purchased from

It's Tops
315 S. Union St.
Mishawaka, IN 46544

Proposed School Fundraising Activities
 May 28, 2019, Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Date Submitted	Sponsor(s)
Lisa Baugh - Monger	Employee will send a request via Facebook to family and friends to sponsor one of her students for one year by purchasing a \$1.00 book each month for 10 months through Scholastic Book Club.	7/15/2019 - 9/7/2019	5/16/2019	Lisa Baugh
Riverview 4th Grade	A fundraising event through Donor's Choose will be held. Proceeds will be used to purchase flexible seating for a 4th grade class.	5/29/2019 - 8/10/2019	5/15/2019	Erin Tepe
West Side Cheerleading	A cookie dough sale through Great American fundraising will be held. Proceeds will be used for competition cheer items such as music and practice floor time.	8/12/2019 - 8/23/2019	5/7/2019	Paige Corbalis
Central Art Café	Students will sell donated artwork at Rhapsody Art Show. Proceeds will be used to purchase art supplies.	6/7/2019 - 6/9/2019	5/6/2019	Elizabeth Sokolowski
Central Orchestra Boosters	A Nelsons Chicken BBQ will be hosted on 10/22/2019. Proceeds will be used for orchestra expenses.	9/16/2019 - 10/22/2019	5/17/2019	Kyle Weirich
Central Orchestra and Choirs	Cheese, sausage, chocolate, and gift items will be sold from a brochure. Proceeds will be used for orchestra expenses and New York City trip.	11/4/2019 - 11/22/2019	5/17/2019	Kyle Weirich
Memorial Academic Competition Teams	Booths will be provided at commencement where patrons can purchase flowers, bracelets, photo frames, and or stuffed animals for the graduates of the Class of 2019	6/9/2019	5/21/2019	Jeff Miller & Julie Tyrakowski
	Please note the following fundraiser is presented for confirmation only.			
Monger School Nurses and Social Workers	A Facebook support group site was created to collect supplies, clothing, and laundry items for summer months for Monger families in need.	5/11/2019 - 5/14/2019	5/14/2019	April Walker

Medical Plan Experience

April 2019

	<u>Cur Mo</u>	<u>Cur Mo Pr Yr</u>	<u>Chg</u>	<u>YTD Cur</u>	<u>YTD Pr</u>	<u>Chg</u>
UMR Medical	\$ 559,172	\$ 590,170	\$ (30,998)	\$ 2,413,476	\$ 2,661,048	\$ (247,572)
UMR Rx	\$ 134,213	\$ 152,608	\$ (18,395)	\$ 436,355	\$ 443,127	\$ (6,772)
Rx Rebate	\$ -	\$ -	\$ -	\$ (92,444)	\$ -	\$ (92,444)
Less Amt Above Stop Loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Claim Cost Total	\$ 693,385	\$ 742,778	\$ (49,393)	\$ 2,757,387	\$ 3,104,175	\$ (346,788)
Expected Claim Cost	\$ 900,716	\$ 925,978	\$ (25,262)	\$ 3,610,752	\$ 3,697,686	\$ (86,934)
Claims vs. Expected	\$ (207,331)	\$ (183,200)	\$ (24,131)	\$ (853,365)	\$ (593,511)	\$ (259,854)
Non Claim Costs (administration, clinic, pharmacy, stop-loss)	\$ 213,486	\$ 205,695	\$ 7,791	\$ 862,098	\$ 814,115	\$ 47,983
Total Cost (Claim + Non-claim)	\$ 906,871	\$ 948,474	\$ (41,603)	\$ 3,619,289	\$ 3,918,290	\$ (299,001)
Enrollment	1,028			\$ 4,121	3,116	
Cost Per Employee Per Month (PEPM)	\$ 882.17	#DIV/0!		\$ 878.26	\$ 1,257.47	\$ -30.2%
Paid Claims Per Employee				\$ 669.11	\$ 996.21	\$ -32.8%



TECHNOLOGY SERVICES

PHONE: 574-262-5676



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

To: Dr. Thalheimer

Board of School Trustees

From: Jason Inman

Date: May 21st, 2019

Subject: Common School Fund Loan

The Indiana Department of Education makes available low-interest loans for technology projects via the Common School Fund. Based upon current enrollment, ECS qualifies for a loan of \$1,212,411. The Business Office seeks Board approval to take advantage of these below-market interest rates to fund technology purchases that cannot be financed by other sources of available revenue. A loan from the Common School Fund will allow us to continue the expansion of mobile devices to provide 1:1 instruction at all grades, while improving technology in learning spaces throughout the District.

The State Board of Education has designated several millions of dollars for technology loans. I am enclosing a copy of the IDOE information sheet on the Common School Fund. The window to apply for this funding will close on June 5th, 2019. If you have any questions concerning this matter, please contact me at 262-5560.

EDUCATIONAL TECHNOLOGY PROGRAM
Application Period May 3, 2019 through June 5, 2019
PUBLIC SCHOOL CORPORATIONS ONLY

Mail to: CommonSchoolFund@doe.in.gov

**PETITION TO THE INDIANA STATE BOARD OF EDUCATION
FOR AN ADVANCE FROM THE COMMON SCHOOL FUND**

Date of Petition May 9th, 2019

Corporation # 2305 Corporation Name: Elkhart Community Schools
Street Address: 2720 California Road City Elkhart Zip Code 46514
Contact Name: Jason Inman Phone # (574) 262-5560
Contact email: jinman@elkhart.k12.in.us

Amount requested from the Common School Fund (technology) \$ 1,212,411.00
Anticipated term _____

The Treasurer of State for Indiana administers Common School loan agreements and has established the following repayment schedule:

- < \$20k repayment of 1 year
- \$20k to \$50k repayment up to 2 years
- \$50k to \$75k repayment up to 3 years
- \$75k to 100k repayment up to 4 years
- >\$100k repayment up to 5 years

1. **In order to apply for an advance, under the provisions of IC 20-20-13-7, each school corporation must have an approved three-year technology plan that includes at least the following information:**
- a. A description of the school corporation's intent to integrate technology into the school corporation's curriculum.
 - b. A plan for providing in-service training.
 - c. A schedule for maintaining and replacing educational technology equipment.
 - d. A description of the criteria used to select the appropriate educational technology equipment for the appropriate use.
 - e. Other information requested by the department after consulting with the budget agency.

Does the corporation meet this requirement? Yes No

2. Has the applicant completed all local processes required for this project? Yes No

3. Please supply the information requested in the space below (Note: In computing the advancement base, the most recent (**February 2019**) **Grade K-12** ADM figure should be used.)

12,124.11 multiplied by \$100 = \$ 1,212,411.00
Grade K-12 Advancement Base
ADM (Maximum allowed per Board policy)

4. Project Cost Breakdown

- a. Technology \$ 1,212,411.00
- b. Other project cost (please specify) \$ _____
- c. Other project cost (please specify) \$ _____
- d. Total project cost (sum lines a through c) \$ 1,212,411.00

Sources of funds used to finance the project

- e. Common School Technology Loan \$ 1,212,411.00
- f. Other \$ _____
- g. Total sources of funds (sum line e plus line f) \$ 1,212,411.00

Per statute, "Educational technology program means for the purchase, lease or financing of education technology equipment; operation of the educational technology equipment; or training of teachers in the use of educational technology equipment."

NOTES:

- Cost breakdown should represent a complete project. Department budgets will not be accepted as support.
- Only professional development costs that are directly related to the training of teachers in the use of the educational technology will be considered. Direct costs include specific course offerings or contractual training services provided onsite.
- Technology considered administrative in nature may not be considered for a Common School Loan (i.e. phone systems, computers/laptops for support staff, etc.)

5. Technology project description

This technology project will continue the District's expansion of mobile devices to further provide 1:1 instruction at all grades. In the fall of 2018, we deployed enough devices to fully move our two high schools to 1:1. We then expanded our 1:1 program to additional elementary schools and our middle schools. This project will bring 1:1 devices to five more elementary schools: Eastwood, Riverview, Monger, Pinewood, and Hawthorne.

6. Technology cost breakdown by site-include as attachment if necessary: (if purchasing equipment or services, include the number of items and estimated cost by item). If a facility will not benefit from the technology project, it is not necessary to list it.

Building	Item Description	Cost per Unit	# of Units	Total Cost
<i>example John Smith Elementary</i>	<i>iPad mini</i>	<i>\$500</i>	<i>100</i>	<i>\$50,000</i>
PLEASE SEE ATTACHMENT				

7. Technology project integration points (How will this loan support the current technology plan and strategic vision for the school district in terms of academic achievement?)

These devices will provide additional access to mobile technology, which is critical to the advancement of academic achievement. This loan will expand the number of teachers prepared and students equipped for our 1:1 program.

8. If the school corporation has received a Common School Loan for Technology in the last three years, how much was received and how were the funds used? \$ 7,522,501.00

Elkhart Community Schools received two Common School Fund loans for technology in 2016 totaling \$2,540,250. This funding was used to enhance the network infrastructure in preparation for expanded mobile computing, as well as for the first round of mobile devices for teachers and students. In 2017, two loans totaling \$2,513,140 were used to purchase additional student and teacher devices. In 2018, the school district received two loans totaling \$2,469,111 to make our high schools and additional elementary schools 1:1.

9. How will the impact of this loan be measured to ensure successful implementation of technology in the school district?

The use of technology and its impact on instructional practice and student performance is evaluated by principals and district-level administrators in the areas of Instruction and Learning, Communication and Data, and Technology. Our ongoing and continuous measurement of the success of the project will allow us to adapt to changing circumstances and adjust the plan as conditions warrant.

10. If the school has received a School Technology Advancement Account (STAA) loan in the last three years, how much did the school receive and how were the funds used? \$ 913,728.00

The school district received loans of \$362,940, \$300,908, and \$249,880 in 2016, 2017, and 2018 respectively. These funds were used to enhance instruction space, outdoor wireless networking upgrades, and enhancements to our student service desks.

A signed copy of the application must be received for consideration.

Certification

Superintendent, School Corporation

President, School Board

ATTEST:

Secretary, School Board

STATE OF INDIANA)
)
_____ COUNTY)

Subscribed and sworn before me this _____ day of _____, _____.

Printed Name _____

My Commission expires: _____, _____.

County of Residence: _____

Spring, 2019 Common School Loan

Location / Item	Description	Cost per Unit	Units	Total
Eastwood Elementary	iPad with Apple Care+	\$383.00	328	\$125,624
Eastwood Elementary	Asset Inventory Tags & Casing iPads	\$8.00	328	\$2,624
Eastwood Elementary	VPP: (Apple iOS Apps)	\$10.00	328	\$3,280
Eastwood Elementary	Logitech iPad Keyboard Case	\$56.00	328	\$18,368
Riverview Elementary	iPad with Apple Care+	\$383.00	215	\$82,345
Riverview Elementary	Asset Inventory Tags & Casing iPads	\$8.00	215	\$1,720
Riverview Elementary	VPP: (Apple iOS Apps)	\$10.00	215	\$2,150
Riverview Elementary	Logitech iPad Keyboard Case	\$56.00	215	\$12,040
Monger Elementary	iPad with Apple Care+	\$383.00	296	\$113,368
Monger Elementary	Asset Inventory Tags & Casing iPads	\$8.00	296	\$2,368
Monger Elementary	VPP: (Apple iOS Apps)	\$10.00	296	\$2,960
Monger Elementary	Logitech iPad Keyboard Case	\$56.00	296	\$16,576
Pinewood Elementary	iPad with Apple Care+	\$383.00	321	\$122,943
Pinewood Elementary	Asset Inventory Tags & Casing iPads	\$8.00	321	\$2,568
Pinewood Elementary	VPP: (Apple iOS Apps)	\$10.00	321	\$3,210
Pinewood Elementary	Logitech iPad Keyboard Case	\$56.00	321	\$17,976
Hawthorne	iPad with Apple Care+	\$383.00	320	\$122,560
Hawthorne	Asset Inventory Tags & Casing iPads	\$8.00	320	\$2,560
Hawthorne	VPP: (Apple iOS Apps)	\$10.00	320	\$3,200
Hawthorne	Logitech iPad Keyboard Case	\$56.00	320	\$17,920
All Schools by Need	JAMF Pro Enterprise: 10,000+ Apple Devices	\$6.00	13,000	\$78,000
All Schools by Need	iPad Keyboards	\$37.00	800	\$29,600
Central High School	eSports & Art Computer Lab Upgrades	\$16,400.00	1	\$16,400
Middle Schools	Lab Upgrades: iMacs with Apple Care	\$1,818.00	21	\$38,178
PACE Program	PACE Program Multi-touch Smart Board & Install	\$5,580.33	3	\$16,741
All Schools by Need	Replacement iPad Cases	\$35.00	400	\$14,000
All Schools by Need	Teacher New Laptop Pilot Program	\$788.00	25	\$19,700
All Schools by Need	iPad Chargers and Cords	\$40.00	900	\$36,000
All Schools by Need	Logitech Apple Crayon	\$49.00	475	\$23,275
All Schools by Need	Epson Brightlink 685W projector	\$898.00	29	\$26,042
All Schools by Need	Epson Speakers	\$96.00	29	\$2,784
All Schools by Need	Projector Installation	\$2,500.00	29	\$72,500
Memorial High School	Multi-touch Smart Board - Distance Learning	\$5,580.33	1	\$5,580
All Schools by Need	Replace Wireless Mics - New FCC Regulations	\$600.00	29	\$17,400
All Schools by Need	Refresh Old Projectors & Installation	\$3,098.00	19	\$58,862
Memorial High School	Music Rooms Audio Equipment & Installation	\$48,889.00	1	\$48,889
All Schools by Need	Sphero Education Pack (Robotics & Programming)	\$1,199.00	4	\$4,796
All Schools by Need	3D Printer Filament	\$27.91	34	\$949
All Schools by Need	Lockable iPad Charging Units	\$1,255.00	21	\$26,355

Total Project Cost

\$1,212,411

Common School Fund

Loan types and definitions

- Educational Technology – Educational technology program means for the purchase, lease or financing of education technology equipment; operation of the educational technology equipment; or training of teachers in the use of educational technology equipment. Available to public schools and school corporation career and technical education centers.
- School Building Construction – School building construction program means the purchase, lease, or financing of land, the construction and equipping of school buildings, and the remodeling, repairing, or improving of school buildings by a school corporation or career and technical education school. Available to public schools and school corporation career and technical education centers.
- School Technology Advancement Account (STAA) – STAA funds are for the purchase of computer hardware and software to be used for student instruction and for the development and implementation of innovative technology projects. Available to public schools and school corporation career and technical education centers.
- Charter and Innovation School Advance Program- administered by the State Board of Education

Availability of advancements

Common School Educational Technology and School Building Construction loans are available and offered twice a year in the spring and fall contingent on approval by the State Board of Education.

School Technology Advancement Account loans are offered once a year by the Department.

Amount available each period

The available amount for Common School Educational Technology and School Building Construction loans varies each period and is determined based on the amount of unreserved funds in the Common School Fund at a given time. On average, the amount offered ranges from \$25 million to \$50 million for both loan types. There is \$5 million appropriated for STAA loans each year from the Common School Fund.

Maximum allowed per applicant

- Educational Technology – Current ADM multiplied by \$100
- School Building Construction – may not exceed the greater of \$15 million or the Number of students accommodated by the project multiplied by \$15,000
- STAA – DOE-PE divided by 25 multiplied by \$500 (if available, plus funds on a per pupil basis)

Loan agreements

Once loans are approved by the State Board of Education, the Treasurer of State's office executes the loan agreements and processes all claims.

Repayment period

- Educational Technology – may not exceed 5 years
- School Building Construction – may not exceed 20 years
- STAA – 2 to 5 years depending on the loan amount (established by Treasurer of State)

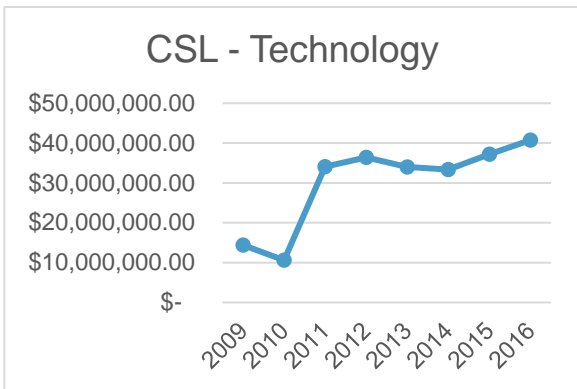
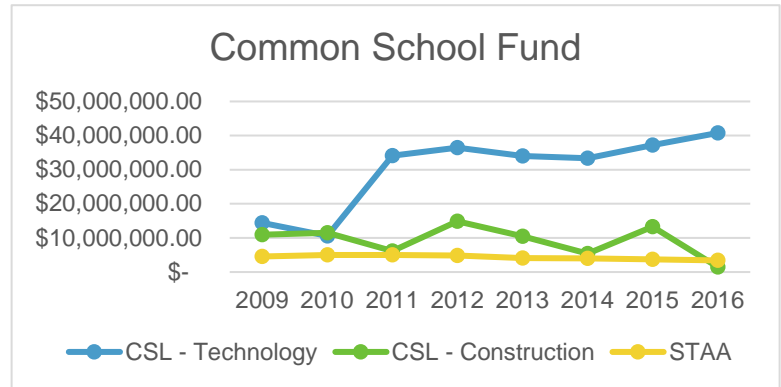
Payment

Payment for advances are taken as a reduction to the school corporation's Basic Tuition support.

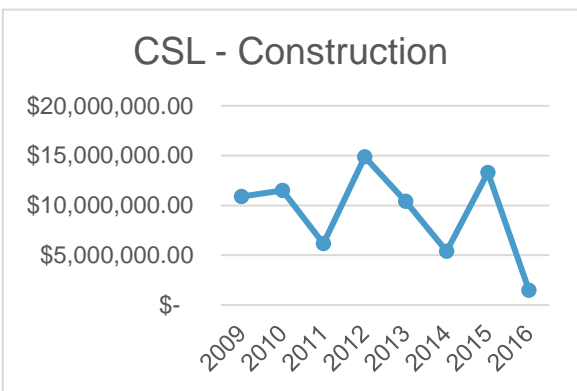
Common School Loan Fact Sheet

The Indiana code allows for advancements from the Common School Fund to be used for technology and school building construction loans by public school corporations and career and technical education centers.

From years 2009 through 2016, 109 school corporations eligible to take out Common School Loans have utilized the loan program. To date, no school corporation career and technical education centers have requested a construction or technology loan.

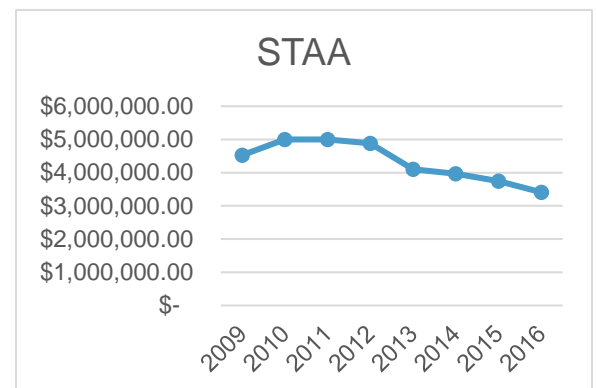


- Technology loans continue to increase over time. While available funds are split equally between technology and construction, technology requests tend to be overwhelmingly higher than construction requests and those funds available for construction are reallocated to technology.



- Construction loans vary from year to year. Due to more stringent statutory eligibility guidelines for construction loans, there is a limited number of schools that seek construction loans from the fund.

STAA advancements have remained steady over the years. The requirements for this particular program are broader in nature. Additionally, schools have the ability to request more funds beyond the calculated eligibility amount. Therefore, nearly all of the STAA allocation is awarded annually.





SCHOOL CALENDAR: JULY 2019 – JUNE 2020

Calendar grid for July 2019 with days of the week (S, M, T, W, T, F, S) and dates (1-31).

Calendar grid for August 2019 with days of the week (S, M, T, W, T, F, S) and dates (1-31).

Calendar grid for September 2019 with days of the week (S, M, T, W, T, F, S) and dates (1-30). Date 30 is highlighted in red.

Calendar grid for October 2019 with days of the week (S, M, T, W, T, F, S) and dates (1-31). Dates 21, 22, and 23 are circled.

Calendar grid for November 2019 with days of the week (S, M, T, W, T, F, S) and dates (1-30). Dates 29, 30, and 31 are marked with 'X'.

Calendar grid for December 2019 with days of the week (S, M, T, W, T, F, S) and dates (1-31). Dates 22, 23, 24, 29, and 30 are marked with 'X'.

Calendar grid for January 2020 with days of the week (S, M, T, W, T, F, S) and dates (1-31). Dates 4, 5, 6, and 20 are marked with 'X'.

Calendar grid for February 2020 with days of the week (S, M, T, W, T, F, S) and dates (1-29). Dates 7, 15, and 18 are marked with symbols.

Calendar grid for March 2020 with days of the week (S, M, T, W, T, F, S) and dates (1-31). Dates 24 and 30 are marked with 'E'.

Calendar grid for April 2020 with days of the week (S, M, T, W, T, F, S) and dates (1-30). Date 1 is highlighted in red. Dates 11, 17, and 24 are marked with symbols.

Calendar grid for May 2020 with days of the week (S, M, T, W, T, F, S) and dates (1-31). Dates 22 and 29 are marked with 'E'.

Calendar grid for June 2020 with days of the week (S, M, T, W, T, F, S) and dates (1-30). Date 5 is marked with 'E'.

August

- 13 Full day pre-session for teachers – non-student day
14 Full day pre-session for teachers – non-student day
15 Students' first day – Full day for all students

September

- 2 Labor Day – All Schools Closed
30 eLearning Day (no school for secondary students)

October

- 11 End of 1st grading period/midterm – all schools
21 & 23 Elementary Parent/Teacher Conferences in the evening hours – (full day for all school students)
22 & 23 Secondary Parent/Teacher Conferences in the evening hours – (full day for all school students)
24-25 Fall Recess – All Schools Closed
28 Fall Recess – All Schools Closed

November

- 27-29 Thanksgiving Recess – All Schools Closed

December

- 20 End of 2nd grading period/1st semester – all schools
23-Jan 3 Winter Recess – All Schools Closed

January

- 6 School resumes after Winter Recess
20 Martin Luther King Jr. Day – All Schools Closed

February

- 6 Parent/Teacher Conferences for elementary only and Professional Development day for secondary teachers – (no school for all students)
14 No School – Emergency Make-up Day
17 Presidents' Day Recess – All Schools Closed

March

- 13 End of 3rd grading period/midterm – all schools
23 No School – Emergency Make-up Day

April

- 1 eLearning Day (no school for all students)
6-10 Spring Recess – All Schools Closed
16 Kindergarten Kick-off – Elementary Schools (Kindergarten Registration runs April 13 – May 9)
24 No School – Emergency Make-up Day

May

- 22 No School – Emergency Make-up Day
25 Memorial Day – All Schools Closed

June

- 3 Last Day of School – full day for all students**
3 Last Day for Teachers**
4 Emergency Make-up Day (if necessary)
7 Graduation

Key:

- underlined = Professional Day for teachers (non-student day)
E No School (may be used as emergency make-up day, if necessary)
X School Out of Session (during the instructional school year)
K Kindergarten Kick-off
A Parent/Teacher Conferences (no school for all students)
Proposed eLearning Day

**If necessary, additional emergency make-up days will be added at the end of the school year

Elementary Technology Curriculum Adoption

The technology special taught in the elementary schools is in need of a curriculum aligned with the new state technology standards. This new curriculum will ensure the school district continues to comply with the Protecting Children in the 21st Century Act, which requires schools to educate minors about appropriate online behavior and cyberbullying. The new curriculum will help the school system prepare for Senate Enrolled Act 172 (2018) which requires all schools to include computer science in the curriculum for students in kindergarten through grade 12.

Highlights of the curriculum:

- Provides self-paced, fully digital curriculum
- All videos and assessments are available in Spanish and English
- Digital citizenship lessons
- Technology lessons
- Keyboarding lessons
- Computational thinking and coding materials

Adoption Process:

The Instructional Technology team identified several potential options for a fully digital and curated technology curriculum. Learning.com was identified as the most viable option for Elkhart because it is fully developed and can be implemented by technology teachers without modification.

The following six schools were identified to pilot the curriculum during the 2019-2020 school year

- Beardsley Elementary School
- Cleveland Elementary School
- Mary Feeser Elementary School
- Monger Elementary School
- Riverview Elementary School
- Woodland Elementary School

Technology paraprofessionals were provided a half-day of training to become familiar with the curriculum and understand the technical components of implementation. Feedback was provided to the Instructional Leadership team from the six teachers and the students that used the curriculum. Overall, the feedback was positive with the only negative response coming from grades five and six about the repetitive nature of the curriculum and a call for more teacher-developed projects. Knowing this going into the first implementation year, the Instructional Technology team will need to provide additional instructional resources and projects for the upper elementary grades. The district currently has several experienced

technology paraprofessionals that have developed robust projects and we will be providing opportunities to share these across the buildings. The district is signing a one year contract with Learning.com and we will continue to evaluate the success of the implementation.

In addition to the technology paraprofessionals, the Instructional Technology team presented this curricular option to the Technology Advisory Council, the elementary principals, the technology ambassador team and PRG for feedback.

Implementations Process

In the fall all technology teachers will be provided training on the curriculum and additional opportunities once the year begins to share valuable information. Learning.com will be providing a full day of onsite training and additional online support during the school year to insure a successful implementation. In addition, the instructional technology team will continue to solicit feedback from teachers, principals and students to help inform decisions about what additional professional development might be required.

Please see the attached curricular documents outlining the Learning.com curriculum.

KEY: B = BEGINNING ; D = DEVELOPING ; M = MASTERING

EasyTech Scope & Sequence for Grades K–8

Use the table below to develop your school district’s technology plan. It provides an in-depth look at twelve critical digital literacy skills today’s students need and the recommended progression across Kindergarten to eighth grade. This Scope and Sequence ensures these skills are taught systematically and consistently across your district through EasyTech’s self-scored interactive lessons, application exercises, activities, discussions and quizzes.



Digital Essentials and Keyboarding

COMPUTER FUNDAMENTALS	K	1	2	3	4	5	6	7	8
Describe the function of common computing devices and components, and select technology resources to accomplish a variety of tasks.	B	B	B	D	D	D	M	M	M
Demonstrate responsible usage and care when using electronic devices, and troubleshoot minor problems with hardware and software using available resources.	B	B	B	D	D	D	M	M	M
Recognize how data can be stored and shared in different file formats and accessed from local storage devices, networked devices, and cloud services.	B	B	B	B	D	D	M	M	M
Identify and describe the basic infrastructure of networks, and how networks allow for online research, communication and collaboration.			B	B	B	D	D	D	M
Understand that technology allows for personalized and interactive learning experiences, and demonstrate the ability to incorporate feedback to improve skills and guide personal development.	B	B	B	B	D	D	M	M	M

KEYBOARDING	K	1	2	3	4	5	6	7	8
Demonstrate proper touch keyboarding techniques and ergonomic strategies such as correct hand positions and smooth rhythmic keystroke.			B	B	D	D	D	M	M
Gain proficiency, accuracy, and speed in touch keyboarding.			B	B	D	D	D	M	M
Understand the layout and configuration of common QWERTY keyboards, including common hotkeys and shortcut key combinations.	B	B	B	D	D	D	D	M	M

KEY: B = BEGINNING ; D = DEVELOPING ; M = MASTERING

Online Safety and Digital Citizenship

ONLINE SAFETY & DIGITAL CITIZENSHIP	K	1	2	3	4	5	6	7	8
Understand how to be safe and make responsible and ethical choices online and in a digital world.	B	B	D	D	D	D	M	M	M
Recognize online threats to privacy and practice effective strategies to secure and protect personal data from data-collection technologies and malicious software.				B	B	B	D	D	M
Identify and understand the positive and negative effects of digital technologies and devices and how technology can impact all aspects of life and society.	B	B	B	D	D	D	M	M	M
Cultivate a positive digital identity, promote responsible and respectful behavior online, and understand strategies to identify and deal with cyberbullying.	B	B	D	D	D	D	M	M	M

INTERNET USAGE & ONLINE COMMUNICATION	K	1	2	3	4	5	6	7	8
Recognize and protect against the potential risks and dangers associated with various types of online communication and participation in online communities (e.g. discussion groups, blogs, and social networking sites).			B	B	D	D	D	M	M
Be polite and respectful in all communications using digital communication tools and platforms, and use appropriate language at all times.	B	B	B	D	D	M	M	M	M
Understand the role an online identity plays in the digital world and the permanence of their choices and decisions when interacting online.			B	B	D	D	D	M	M
Demonstrate respect for intellectual property and copyright laws when using and sharing digital media and resources created by others.			B	B	B	D	D	M	M
Connect to remote learners from different backgrounds, locations, and cultures to gain a broader perspective on common topics and issues and recognize the interconnectedness of the global community.				B	B	D	D	M	M

Technology Applications

VISUAL MAPPING	K	1	2	3	4	5	6	7	8
Use visual mapping software, graphic organizers, and other digital tools to gather, organize, and share information.	B	B	D	D	D				
Plan and create a digital product to express thoughts, illustrate complex processes, and share stories in a sequential manner (e.g., graphic organizers, models, flowcharts, and storyboards).	B	B	D	D	D	D*	D*	D*	M*
<i>*more complex concepts in this skill set are taught in Computational Thinking and Coding and in Grades 5–8</i>									

MULTIMEDIA	K	1	2	3	4	5	6	7	8
Communicate ideas visually and graphically using appropriate digital tools and applications.	B	B	B	D	D	D	M	M	M
Create original works and responsibly repurpose and remix digital resources into new creative works.	B	B	B	D	D	D	M	M	M
Demonstrate an understanding of basic design principles and strategies to increase the effectiveness of a digital product as viewed by different audiences and in different contexts (print, web, screen, and monitor).	B	B	B	D	D	D	M	M	M
Create and edit files in various formats, including audio, video and graphics, and be able to incorporate various files into a multimedia product.				B	B	D	D	M	M
Use video editing software to produce video projects that include titles, audio effects, and transitions, organized into an effective structure.				B	B	D	D	M	M

WORD PROCESSING	K	1	2	3	4	5	6	7	8
Use a word processing application to write, edit, and publish documents that demonstrate effective formatting for specific audiences, including font attributes, color, orientation, alignment, margins, list attributes, and spacing.	B	B	B	D	D	D	M	M	M
Insert, edit, position, and manipulate the size of images, charts, and other graphic elements in a document.				B	B	B	D	M	M
Proofread and edit writing using available resources (e.g., spell checker, grammar, and autocorrect) and understand the limitations of these tools.				B	B	B	D	M	M
Identify and use advanced formatting features in word processing applications (e.g., columns, tab stops, headers and footers, footnotes and endnotes, tables, templates, and styles).				B	B	B	D	D	M
Produce proper citations in word processing documents and explain how to avoid plagiarism by respecting the ideas and intellectual property of others.				B	B	D	D	M	M

PRESENTATIONS	K	1	2	3	4	5	6	7	8
Use presentation software and slideshow applications to create, modify, and share presentations with specific audiences and for specific purposes.				B	B	B	D	D	M
Demonstrate the use of basic design elements including font, color, alignment, and layouts to enhance a presentation.				B	B	B	D	D	M
Add graphics, audio effects, transitions, animations, and video components to a presentation or slideshow.				B	B	B	D	D	M
Add internal hyperlinks to multimedia presentations and understand how to structure and develop a non-linear presentation.							B	B	D

SPREADSHEETS	K	1	2	3	4	5	6	7	8
Understand that spreadsheets and other digital tools are used to collect, organize, analyze and visualize data.			B	B	D	D	D	M	M
Modify structural elements and use formatting features effectively in spreadsheet applications (e.g., merge cells, wrap text, font, color, alignment) to improve the usability of a spreadsheet.			B	B	D	D	D	M	M
Graph and present data using spreadsheet applications and choose the most appropriate type of graph to represent given data.			B	B	D	D	M	M	M
Use a variety of computing methods (e.g., sorting, totaling, and averaging) to manipulate and analyze data.			B	B	D	D	M	M	M
Collect data and interpret the results using statistics (range, mean, median, and mode) to draw conclusions and make predictions.					B	B	D	D	D
Analyze real-world data to recognize patterns and relationships of the data using tables, charts, and graphs generated by spreadsheets and other digital tools.			B	B	D	D	D	M	M

DATABASES	K	1	2	3	4	5	6	7	8
Plan and create a database, modify and edit fields and records, and use the sort, filter, and query tools to produce reports to share information.		B	B	B	D	D	D	M	M
Use effective search strategies for locating and retrieving electronic information in common databases (e.g., using Boolean logic and filters).		B	B	D	D	D	M	M	M
Identify and navigate common examples of databases from everyday life (e.g., library catalogs, school records, telephone directories, and search directory).	B	B	B	D	D	D	M	M	M

INTERNET USAGE & ONLINE COMMUNICATION	K	1	2	3	4	5	6	7	8
Use age-appropriate search engines and effective search strategies to gather information for specific purposes, make informed decisions, and solve problems.			B	B	B	D	D	D	M
Analyze and evaluate media and digital resources to determine the validity, accuracy, and relevance of the information and the credibility of the source.			B	B	B	D	D	D	M
Create, share and utilize collaborative workspaces, documents or other digital tools for asynchronous and synchronous collaboration.						B	D	D	M
Design, develop, and publish digital media (e.g., videos and podcasts) to share with others, including online content such as webpages, websites, blogs, and wikis.				B	B	B	D	D	M
Use email, messaging, VoIP, social media, and other online tools and platforms to share information and communicate with others.				B	B	B	D	D	M

Computational Thinking and Coding

COMPUTATIONAL THINKING	K	1	2	3	4	5	6	7	8
Determine what is known and what needs to be known regarding a problem and develop a problem statement in order to solve a problem or complete a task.	B	B	B	D	D	D	M	M	M
Create and interpret visual representations such as flowcharts and diagrams to organize data, find patterns, make predictions, or test solutions.	B	B	B	B	D	D	D	D	M
Understand that a problem can have many solutions, and that solutions can be adapted or modified to solve similar problems.				B	B	B	D	D	M
Test solutions, using modeling, simulations, and prototypes and continue to refine a solution.				B	B	B	D	D	M
Identify algorithms in everyday life, and determine how algorithms can be used to accomplish tasks and solve problems.	B	B	B	B	D	D	D	M	M
Demonstrate a disposition amenable to open-ended problem solving (e.g., perseverance, creativity, patience, and adaptability).		B	B	B	D	D	D	M	M

CODING	K	1	2	3	4	5	6	7	8
Define an algorithm as a sequence of defined steps or instructions to be followed and identify how algorithms relate to computer programming and allow for automation.	B	B	B	B	D	D	D	M	M
Develop and execute an algorithm that includes sequencing, loops, and conditionals to accomplish a task, with or without a computing device.	B	B	B	B	D	D	D	M	M
Construct programs that include sequencing, events, loops, conditionals, functions, and variables, using a block-based visual programming language or text-based language, both independently and collaboratively.				B	B	B	D	D	D
Systematically test algorithms to identify and correct errors, including those involving operators, conditionals, parallelism, and repetition.	B	B	B	B	D	D	D	M	M

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
First Aid training response	Elkhart Community Foundation	Elkhart Area Career Center	Kathy Overholt	\$2,500	The grant will help pay for training of the instructor for providing education regarding Naloxone training to students in the Medical Assisting program and supplies for the Naloxone kits, first aid kits, CERT bags and supplies for the students upon successful completion of their training to be able to give back to the community.	The grant will provide training to our students in order to be able to give back to their communities in a time of emergency or disaster. The EACC serves 16 sending schools and this grant will provide a superb opportunity for us to extend our reach within the communities we serve.	\$500.00 for train the trainer course for Naloxone training \$500.00 for Naloxone kits for distribution with first aid kits for students completing the course successfully \$500.00 for First aid kits for students completing the course successfully \$1,000.00 for purchase of CERT bags to students that successfully complete training.	7/1/2019
COPS Office: School Violence Prevention Program Grant	U.S. Department of Justice Office of Community Oriented Policing Services	Elkhart Community School District	Jason Inman & Jamie Snyder	\$217,800	Raptor Emergency Management System, Alphone Video Intercoms, Additional Security Cameras at Elementary Schools, Camera Server, and Stop Arm Cameras for 10 School Buses	The School Violence Prevention Program (SVPP) is a competitive award program designed to provide funding to improve security at schools and on school grounds.	Raptor Emergency Management System: \$30,000; Alphone Video Intercoms: \$110,000; Additional Security Cameras at Elementary Schools: \$42,000; Camera Server: \$12,000; Stop Arm Cameras for 10 School Buses: \$23,800	5/31/2019

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: West Side Middle School

Class/Group: 8th Graders

Number of Students: 35-45 students

Date/Time Departing: June 9, 2020 8pm

Date/Time Returning: June 13, 2020 6am

Destination: Washington D.C.

City State

Overnight facility: Undecided yet but will likely be the Airport Hilton

Mode of Transportation: Charter Bus

Reason for trip: 8th Grade Social Studies Study Trip to our nation's capital, Washington, D.C. and also will stop in Monticello, VA and tour the University of Virginia.

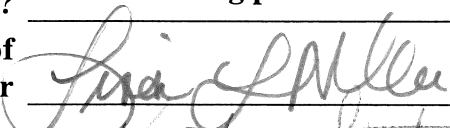
Names of chaperones: Lisa McKee, Mike McKee, Brittany Choler, Grant Choler
others as needed.


Cost per student: \$900

Describe Plans for Raising Funds or Funding Source: Flag Scholarship through the company will be promoted. In addition, we will sell carnations, suckers, poinsettias at Christmas, and hold a Culver's night.

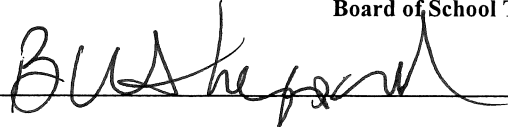
Plans to defray costs for needy students: Fundraising funds will be divided among those participating. However if the fundraiser is seller specific such as the poinsettias that will be for the individual student.

Are needy students made aware of plans? We make all parents aware of the Flag scholarship opportunity as well as all fundraising plans.

Signature of Teacher/Sponsor: 

Signature of Principal:  **Date:** 5/13/19

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent:  **Date:** 5/17/19

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: May 20, 2019
 TO: Dr. Steve Thalheimer
 FROM: Dr. William E. Kovach *W. Kovach*
 RE: **Conference Leave Requests Paid Under Carl D. Perkins Grant
 May 28, 2019 - Board of School Trustees Meeting**

2018-2019 CONFERENCES	EXPENSES	SUBSTITUTE
<p>Navigating the Career Pathway Landscape This conference will help teach memore about helping students connect the graduation pathways to the workforce.</p> <p>Indianapolis, IN June 24, 2019</p> <p>Jennifer Garcia (1-4) Instructional Leadership</p>	\$446.93	\$0.00
TOTAL	\$446.93	\$0.00
2018-19 YEAR-TO-DATE PERKINS FUNDS	\$25,933.65	
GRAND TOTAL	\$26,380.58	\$0.00

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: May 23, 2019
TO: Dr. Steve Thalheimer, Superintendent
FROM: Dr. Bradley Sheppard [Signature]
RE: Conference Leave Requests
May 28, 2019 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

Table with 3 columns: Conference Name, Expenses, and Substitute. Rows include: 2018 - 2019 CONFERENCES, PURDUE UNIVERSITY LEADERSHIP DEVELOPMENT - ADVANCED MANUFACTURING, IGNITE LAFAYETTE REGIONAL eLEARNING CONFERENCE, SKILLSUSA NATIONAL COMPETITION, and SMEKENS LITERACY RETREAT.

June 25 - 26, 2019 (0 day's absence) AMANDA BALK - BRISTOL (1-3) ANTHONY VENABLE - PIERRE MORAN (3-7)		
	<i>OTHER FUND</i>	<i>OTHER FUND</i>
INDIANA MATHEMATICS LEADERSHIP ACADEMY This academy will assist with the math PLC process and also with evaluation and coaching. Fort Wayne, IN June 25 - 27, 2019 (0 day's absence) GRANT CHOLER - WEST SIDE (2-3) SHANNON LOVELY - WEST SIDE (0-0) SARAH SMITH - WEST SIDE (1-1)	\$1,213.80	\$0.00
	<i>OTHER FUND</i>	<i>OTHER FUND</i>
APPLE DISTINGUISHED EDUCATOR INSTITUTE This conference will provide opportunities to develop best practices in both instructional practices and implementation of a 1:1 program. Bethesda, MD July 14 - 18, 2019 (4 day's absence) WESLEY MOLYNEAUX - ESC (0-0)	\$437.11	\$0.00
	<i>EDUCATION FUND</i>	<i>EDUCATION FUND</i>
CASE INSTITUTE - NATURAL RESOURCES AND ECOLOGY This will provide curriculum training for the class Natural Resources and Ecology. Elkhart, IN July 14 - 19, 2019 (0 day's absence) BRENDA MUELLER - MEMORIAL (0-0)	\$1,695.35	\$0.00
	<i>OTHER FUND</i>	<i>OTHER FUND</i>
	\$7,397.78	\$0.00
2018 YEAR-TO-DATE GENERAL FUNDS	\$28,538.81	\$2,470.00
2019 YEAR-TO-DATE GENERAL FUNDS	\$14,439.81	\$855.00
2018 YEAR-TO-DATE OTHER FUNDS	\$257,553.25	\$14,345.00
2018 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
2019 YEAR-TO-DATE OTHER FUNDS	\$89,587.71	\$12,920.00
2019 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$390,119.58	\$30,590.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year.)



HUMAN RESOURCES

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. STEVEN THALHEIMER
FROM: MS. CHERYL WAGGONER
DATE: MAY 28, 2019

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **Agreements** – We recommend the approval of two agreements regarding unpaid time.

- b. **Retirement** - We report the retirement of the following employees:
 - Shawn Hannon ESC/Asst Superintendent 26 Years of Service**
 - Carl Rust Pierre Moran/Director Elementary Academy 31 Years of Service**

- c. **Administrative Re-assignment** – The administration recommends the confirmation of the following administrative re-assignment effective August 1, 2019:

Jeffrey Komins Cleveland/Asst Principal

- d. **Resignation** – We report the resignation of the following employees:

Penelope Clayton Pierre Moran/Intervention
Began : 8/12/13 Resign : 6/6/19

Gary Gardner Osolo/Principal
Began: 8/17/00 Resign: 6/17/19

Sherri Holston Feeser/Grade 4
Began: 9/22/17 Resign: 6/6/19

Jessica Shander Riverview/Grade 1
Began: 8/2/16 Resign: 6/6/19

Raven Wilson North Side/Language Arts
Began: 8/4/15 Resign: 6/6/19

CLASSIFIED

a. **New Hires** – We recommend regular employment of the following classified employees:

Angela Green-Pitts Began 3/21/19	Transportation/Bus Helper PE: 5/22/19
Stefani Jenkins Began: 3/18/19	Osolo/Food Service PE: 5/17/19
Sara Lewter Began: 3/18/19	Central/Food Service PE: 5/17/19
Paige Link Began: 3/25/19	Eastwood/Paraprofessional PE: 5/24/19
Thomas Louiselle Began: 3/20/19	Transportation/Bus Driver PE: 5/21/19
Melisa Machowiak Began: 3/25/19	Riverview/Paraprofessional PE: 5/24/19
Kyle Went Began: 3/20/19	Riverview/Food Service PE: 5/21/19
Patrick Williams Began: 4/1/19	Monger/Custodian PE: 5/24/19

b. **Resignation** – We report the resignation of the following classified employees:

Latonya Coleman Began: 8/15/14	West Side/Food Service Resign: 5/30/19
Clara Hendrix Began: 8/4/16	Transportation/Bus Helper Resign: 5/21/19
Karri Kinney Began: 8/20/18	Pinewood/Food Service Resign: 6/6/19
Tiffany Kleitz Began: 3/7/19	Tipton/Paraprofessional Resign: 5/20/19
Bethany Mowery Began: 8/19/16	Hawthorne/Secretary Resign: 6/6/19
Mary Patton Began: 9/19/18	Pinewood/Food Service Resign: 6/6/19
Meghan Sutton Began: 8/1/17	Eastwood/Secretary Resign: 6/6/19



Dranda Washington
Began: 2/12/19

Transportation/Bus Helper
Resign: 5/10/19

Felicia Williams
Began: 8/20/18

Daly/Paraprofessional
Resign: 5/17/19

- c. **Resignation Revision** – We report the revised resignation of the following classified employee:

Betty Beadin
Began: 6/9/14

Memorial/Custodian
Reign: 3/29/19

- d. **Retirement** – We report the revised retirement date of the following classified employee:

Kimberly Gundy
Began: 9/18/98

Commissary/Production Coordinator
Retire: 5/31/19
20 Years of Service

- e. **Unpaid Leave Request** – We recommend an unpaid leave of the following employee:

Yvonne Gefri
Began: 5/11/19

North Side/Food Service
End: 6/6/19

